2016 Annual Report

Building Bridges Across Communities

Making Alberta a Safer Place to Live, Work and Play
Partnerships in Injury Reduction (PIR) and Certificate of Recognition (COR) rebates provided to ASC clients $1,983,109

Total number of students trained in 2016 with ASC programs 17,183

Children learned the 7 steps of safety at Kiwanis Safety City in the Pedestrian Traffic Safety Program 9,120

Students attended ASC sponsored Workplace or COR/PIR programs 6,617

Edmonton and area schools visited Kiwanis Safety City 166

Oldest student, who participated in our Gearing Up program 75

Youngest student, a participant in our Pedestrian Traffic Safety Program 3
On behalf of the Government of Alberta, it is my pleasure to congratulate the Alberta Safety Council on another successful year.

Too often, we hear of tragedies on our roads and in our workplaces that could have been prevented. I commend the Alberta Safety Council for your ongoing mission to improve safety through education and community involvement. From the adults who receive training in workplace health and safety, to the children who attend pedestrian and bike safety programs, the Alberta Safety Council is delivering the highest level of safety programs to a wide range of Albertans.

Our government will continue to work collaboratively with organizations like the Alberta Safety Council to reduce death and injury in our workplaces and on Alberta roads.

Best wishes for the year ahead as you continue to make Alberta a safer place to live, work, and play, and provide innovative strategies that engage our community. Thank you for your continued work.

Honourable Rachel Notley
Premier of Alberta
On behalf of my City Council colleagues and the citizens of Calgary, I would like to congratulate the Alberta Safety Council (ASC) on another successful year.

We are fortunate in our province that, for decades, ASC has been providing comprehensive services, tools and programs aimed at teaching Albertans how to stay safe at work and at play. ASC remains committed to building bridges between communities, companies, individuals and government to improve safety for all Albertans.

I commend the Alberta Safety Council and their dedicated staff for the work they do throughout the year to provide cutting-edge safety training and education. I trust that they will continue to make Alberta a “Safer Place to Live, Work and Play” for many years to come.

Sincerely,

Naheed K. Nenshi

Mayor, City of Calgary
On behalf of City Council and the people of Edmonton, Alberta’s Capital City, I welcome everyone to the Alberta Safety Council’s 2016 Annual General Meeting.

The safety of our families, friends and communities is fundamental to the livability of our city. Recognizing that safety and prevention are intertwined, the Alberta Safety Council plays an essential role in empowering Albertans of all ages with the information they need to live safe, fulfilling lives. From pedal pushers to defensive driving to workplace hazard recognition, the Council’s safety training and educational programs have made a positive difference in the lives of thousands of our citizens.

I thank the Alberta Safety Council for improving the safety of individuals, workplaces and communities across the province. Your work contributes to the health and well-being of our citizens, and makes Edmonton a more vibrant, safe place to live.

Best wishes for another successful year.

Yours truly,

Don Iveson
Mayor, City of Edmonton
Message from Our Chairman

Building Bridges Across Communities

This past year has been one of unprecedented change within our Province which has resulted in challenges for the Alberta Safety Council. In particular, many of our training programs experienced a reduction in enrollment due predominantly to a reduced workforce and a conscious decision by many Albertans to reserve expenditures related to pleasure sports training such as motorcycles, all-terrain vehicles and snowmobiles. Regardless, we provided training to over 16,220 Albertans last year.

This year’s annual report theme “Building Bridges Across Communities” was selected to reflect our commitment to continued excellence in program development and delivery which reflects upon a changing environment within our Province. The Alberta Safety Council continues to work directly with more than 40% of the Provincial Ministries on a regular basis to ensure that we remain connected to both our communities and Government services. As we enter into this next year of operations we maintain the vision of improving safety every day at work and at play by building and strengthening bridges that will improve safety through education and community involvement.

Our vision is clear and is reflected in the design on the cover of this year’s annual report. The graphic is suggestive of intersecting roads, highway overpasses and bridges. The overlapping and intersecting bars indicates our collaboration with communities, industries, organization and Government. The white circle in the centre represents a meeting point or consensus of ideas and resources that has been the foundation of the Alberta Safety Council for the past 70 years. The
colours are ASC red and grey paired with a blue to represent the communities and partners who work so effectively with us.

Our team of professionals have worked very well together and have been successful in upgrading and delivering our courses during the past year. A very special expression of thanks goes out to all of our staff who have worked diligently during our transition to continue to meet our organization’s standards and maintain the standard of service that our members have grown to expect from us.

Lastly, I wish to acknowledge our Board of Directors who over the past year have contributed countless hours of their time and energy to provide governance and direction to the Council through committee work and monthly Board meetings. In particular, I wish to thank Ms. Donna Beker who has served on our Board since 2009 and has contributed extensively to our organization’s governance for 8 years. Donna’s enthusiasm and forward thinking will be missed by our Board.

Our commitment to safety is hallmarked by our years of service to Albertans and continues to be how we have, and will continue, “Building Bridges Across Communities”!

Rodney O. Davis  
Chairman of the Board
Our Team

Board of Directors
Rodney O. Davis, Chair
Daniel O’Keefe, Vice Chair
Jason Stevens, Treasurer
Helen Margaret Day, Secretary
Gordon Weir, Past Chair
Jim Roth, Director
Donna Beker, Director
Greg Kureluk, Director
David Myrol, Director
Katherine Jones, Ex Officio Member

Staff
Linda Knowles, Ops Manager and Program Director COR/Workplace
Mark Dobbelsteyn, Program Director Traffic
Tammi Bauer, Bookkeeper
Kinsey Hamilton, Customer Service Representative
Jenni Reiz, Customer Service Representative
Alison Langille, Workplace/COR Assistant
Sue Simon, Shipping and Maintenance
Gordon Beliveau, Fleet Maintenance
Our Programs

**COR**
Health & Safety Program Building
Auditor Training
Auditor Refresher Workshops
Workplace Health & Safety

**ATV, UTV**
Bear Awareness and Avoidance
Defensive Driving Course
Safety & the Supervisor
Emergency Preparedness
Inspections
Joint Health & Safety Committee Training
Snowmobile Safety
Traffic Clinic/Driving Responsibly

**Children’s Safety**
Pedestrian Traffic Safety Program
Safety City Scooter Parties
Pedal Pushers Course 5-8 years
Pedal Pushers Camp 9-12 years
Safety and the Environment Camp
Babysitter Safety Course

**Public Safety**
Gearing up
Street Skills
Advanced Rider
Rider Skills Brush Up
Rider Refresher
Coaching

*Certificate of Recognition*
Certificate of Recognition

What is COR Certification?
A Certificate of Recognition (COR) is awarded to employers who develop health and safety programs that meet established standards. Certificates are issued by the Government of Alberta and are co-signed by Certifying Partners.

Achieving and maintaining a valid COR is required for earning a financial incentive through the WCB Partnerships in Injury Reduction program.

Benefits of achieving and maintaining a valid COR
- Provides recognition that an organization’s health and safety management system has been evaluated by an external auditor.
- Effective health and safety management systems have been shown to have an impact on reducing workplace injuries.
- Eliminating the social and financial impacts of workplace injuries result in a more sound business.
- An organization with an effective health and safety management system can be perceived as an employer of choice.
- Achieving and maintaining a valid COR entitles an organization to WCB rebates.
- More and more, organizations require contractors bidding on project to hold a valid COR.

Workplace Health and Safety
Every employer has a legal responsibility to ensure the health and safety of their employees and to comply with OHS legislation. ASC’s goal is to provide relevant, current and reasonably priced training for organizations to ensure they are providing the appropriate support to employees with regard to safety training and awareness.
Alberta Health and Safety Conference
ASC is a long time contributor to the Alberta Health and Safety Conference, held every year in the fall. In 2016 the conference was held in Edmonton and we were pleased once again to have a trade show booth at the conference, giving us an opportunity to talk to OH&S experts about what we do.

Online Training
WHIMIS and TDG are now two examples of the training that is now available online to all our members and individual clients at www.ascsafety.ca

Children’s Safety
From the first days of Spring; when the snow is gone, until Halloween in October, there is rarely a day that our Safety City facility is not host to a multitude of children, educators and parents alike.

As well, more than 100 Scooter parties were held on weekends through 2016.

In July and August our Pedal Pushers Camps continue to create an incredibly fun environment where kids learn how to ride their bicycles more safely.

Public Safety
Whether you are new to motorcycle riding, or an experienced rider, the Gearing Up course will assist you in becoming a safer rider. For the brand new rider, you will learn all there is to know about riding a motorcycle. By the end of the course, you will be comfortable enough riding a motorcycle to consider taking your Alberta Class 6 Road Test.

For the more experienced rider, the Gearing Up course will help you break any bad habits you may have, and make you more aware of the potential dangers around you, ensuring that you keep safe while you are out on your bike.

We also offer a variety of courses for those who want to take their skills to the next level.

Rider Refresher is for those who want on-lot practice on our bikes at the start of the season before hitting the streets.

Rider Skills Brush-Up is designed for licensed riders, using their own bike, who would like coaching after a short hiatus from riding.

Street Skills is a two-day on-road course that provides technical instruction and coaching to students using their own bikes in a group setting.

Advanced Rider is geared towards licensed riders that want to improve skills on their bike (especially if they have moved up to a bigger, faster ride!) This is a course for riders that have ridden more than 1 year or 5000km and want to test the limits of their bike in a controlled situation.

Coaching is available as either group or one-on-one sessions for previous students. The personal targets of each student are the focus of coaching.
To the Members of Alberta Safety Council

We have audited the accompanying financial statements of Alberta Safety Council, which comprise the statement of financial position as at December 31, 2016 and the statements of operations, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements.
financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion
In common with many not-for-profit organizations, Alberta Safety Council derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Alberta Safety Council. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2016, current assets and net assets as at December 31, 2016.

Qualified Opinion
In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Alberta Safety Council as at December 31, 2016 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Kingston Ross Pasnak LLP
Chartered Professional Accountants
# Statement of Financial Position December 31, 2016

## Assets

### Current

- **Cash (Note 4)**
  - 2016: $571,539
  - 2015: $396,772
- **Guaranteed investment certificates (Note 5)**
  - 2016: $154,832
  - 2015: $302,829
- **Accounts receivable**
  - 2016: $84,637
  - 2015: $44,572
- **Inventory (Note 6)**
  - 2016: $31,144
  - 2015: $30,453
- **Prepaid expenses**
  - 2016: $32,357
  - 2015: $10,829

### Property and Equipment (Note 7)

- **Total Assets**
  - 2016: $874,509
  - 2015: $785,455

## Liabilities and Net Assets

### Current

- **Bank indebtedness (Note 8)**
  - 2016: $50,000
  - 2015: $50,000
- **Accounts payable and accrued liabilities**
  - 2016: $45,797
  - 2015: $52,646
- **Goods and Services Tax payable**
  - 2016: $720
  - 2015: $724
- **Deferred contributions - restricted (Note 9)**
  - 2016: $33,250
  - 2015: $37,494
- **Deferred program revenue and deposits (Note 10)**
  - 2016: $27,324
  - 2015: $40,883
- **Deferred casino revenue (Note 11)**
  - 2016: $205,564
  - 2015: $171,071

### Deferred Casino Revenue - Capital (Note 12)

- **Total Liabilities**
  - 2016: $312,655
  - 2015: $352,818

### Deferred Capital Contributions (Note 13)

- **Deferred Capital Donations (Note 14)**
  - 2016: $230,264
  - 2015: $230,264

### Lease Commitments (Note 15)

### Net Assets

- **Invested in property and equipment fund**
  - 2016: $33,236
  - 2015: $35,475
- **Internally restricted fund (Note 16)**
  - 2016: $300,000
  - 2015: $300,000
- **Unrestricted fund**
  - 2016: $31,590
  - 2015: $(97,627)

### Unrestricted Fund

- **Total Net Assets**
  - 2016: $364,826
  - 2015: $237,848

### Total Liabilities and Net Assets

- **Total Liabilities and Net Assets**
  - 2016: $1,150,319
  - 2015: $1,098,751
## STATEMENT OF OPERATIONS DECEMBER 31, 2016

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<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
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<tbody>
<tr>
<td><strong>REVENUE</strong></td>
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<tr>
<td>Programs</td>
<td>$922,820</td>
<td>$952,431</td>
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<td>Member services</td>
<td>124,930</td>
<td>151,265</td>
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<td>Membership fees</td>
<td>25,237</td>
<td>30,495</td>
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<td>Interest</td>
<td>4,893</td>
<td>6,650</td>
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<td>Donations</td>
<td>300</td>
<td>5</td>
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<td>Casino (Note 11)</td>
<td>40,954</td>
<td>9,505</td>
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<td>Amortization of deferred capital contributions (Note 13)</td>
<td>22,474</td>
<td>23,310</td>
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<td>Amortization of deferred casino revenue - capital (Note 12)</td>
<td>9,691</td>
<td>14,805</td>
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<td>Disposal of asset purchased with casino funds (Note 12)</td>
<td>8,539</td>
<td>–</td>
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<td>Restricted grants</td>
<td>3,391</td>
<td>9,680</td>
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<td><strong>Total Revenue</strong></td>
<td>1,163,229</td>
<td>1,198,146</td>
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<td><strong>EXPENSES INCLUDING AMORTIZATION AND INTEREST (Schedule 1)</strong></td>
<td>951,603</td>
<td>980,428</td>
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<td><strong>EXCESS OF REVENUE OVER EXPENSES FROM OPERATIONS</strong></td>
<td>211,626</td>
<td>217,718</td>
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<td><strong>OTHER INCOME (EXPENSES)</strong></td>
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<tr>
<td>Insurance proceeds on impaired property</td>
<td>28,748</td>
<td>–</td>
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<tr>
<td>Amortization of deferred capital revenues on impaired property and equipment</td>
<td>–</td>
<td>221,313</td>
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<tr>
<td>Impairment of property and equipment</td>
<td>–</td>
<td>(260,320)</td>
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<tr>
<td>(Loss) gain on disposal of equipment</td>
<td>(6,790)</td>
<td>1,224</td>
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<td>Member services - materials</td>
<td>(106,606)</td>
<td>(108,419)</td>
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<tr>
<td><strong>Total Other Income (Expenses)</strong></td>
<td>(84,648)</td>
<td>(146,202)</td>
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<tr>
<td><strong>EXCESS OF REVENUE OVER EXPENSES</strong></td>
<td>$126,978</td>
<td>$71,516</td>
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</tbody>
</table>
Our Members

The Creative Tree - Early Learning Centre Inc.
1072358 Alberta Ltd.
(Four Seasons Safety)
16496080Alberta Ltd.
(Rons Rentals)
331001 Alberta Ltd. (Yellow Cab)
792496 Alberta Ltd.
(Environmulch)
Absolute Safety Management Inc.
Alberta Environment & Parks
Alberta Health and Safety Training Institute
Alberta Motor Association
Alberta Municipal Health and Safety Association
Alberta Municipal Health and Safety Association-Calgary
Alberta Pacific Forest Industries Inc.
Alberta Pensions Services Corporation
All Ways Safe Consulting
Alstom Grid Canada Inc.
Aqua Masters Ltd.
Aramark Canada Ltd.
Arbor Grove Forestry Services Inc.
Astec Safety Services Ltd.
Athabasca University
Atlatl Archaeology Ltd.
Bartle & Gibson Co. Ltd.
Bayview Safety Services
Bearhills Fire Inc.
Beaver Emergency Medical Services
Benedict Pipeline Inc.
Best Control Pest Control
Beta Machinery Analysis Ltd.
Black Gold Drilling
Black Velvet Trucking Ltd.
Brazeau County
Breath For Life
Bugle Forklift Sales & Rentals Ltd.
Calgary Drop In and Rehab Centre
Calibre Drilling Ltd.
Canadian Safety Training Institute Inc.
Cansafe Inc.
CDI International Inc
Centra Cam Vocational Training Association
City of Airdrie
City of Calgary - Fleet Services
City Of Lethbridge
Concorde Baggage Services Inc
DF Technical & Consulting Services
Diversified Transportation Ltd.
DLM Oilfield Enterprises
Edelweiss Consulting Inc.
EHS Partnerships Ltd.
Emergency Services Academy Ltd
Energy Mechanical Ltd.
Enviro Clean Building Maintenance
Erminskin Resources Development Ltd.
Federation of Alberta Gas Co-Ops Ltd.
Fedyna Water Hauling Ltd.
First Alberta Driver Safety
G. Scan Management Ltd.
Gateway Safety Services Ltd.
Genics Inc
GFL Environmental Inc.
Gordon Weir
H F Nodes Construction Ltd.
Hidden Trails Adventures and Training Ltd.
Hugh Khuu
ICL Performance Products CA Ltd.
Impark
Independent Energy Solution Corp.
J Balmer Safety Consulting Services Ltd.
J. F. Safety Consulting Inc.
Job Safety Skills Society of Alberta
Kananaskis Region & KID Health and Safety Committee
<table>
<thead>
<tr>
<th>Company Name</th>
<th>Membership Status</th>
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<tbody>
<tr>
<td>KASA Consulting</td>
<td>Full Membership</td>
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<tr>
<td>Kestrel Resources Ltd</td>
<td>Full Membership</td>
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<td>Keystone Field Engineering Inc.</td>
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<tr>
<td>Keystone Production Services Inc.</td>
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<tr>
<td>Koerr Inc.</td>
<td>Full Membership</td>
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<tr>
<td>Lakeland Adventure Tours Learn-Rite Courses Inc.</td>
<td>Full Membership</td>
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<tr>
<td>Lehigh Hanson Materials Ltd. (Individual Membership)</td>
<td>Individual Membership</td>
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<tr>
<td>Les Barker Catwork Ltd</td>
<td>Full Membership</td>
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<tr>
<td>Lewcam Holdings Ltd</td>
<td>Full Membership</td>
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<tr>
<td>Littlewood’s Safety Auditing Ltd.</td>
<td>Full Membership</td>
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<tr>
<td>Melbern Vegetation Ltd.</td>
<td>Full Membership</td>
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<td>Mountain West Services Ltd.</td>
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<td>Nadia Kelm</td>
<td>Individual Membership</td>
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<td>NAIT</td>
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<td>Nichols Environmental (Canada) Ltd.</td>
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<td>Norden Contracting Ltd</td>
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<td>Nordic Mechanical Services Ltd.</td>
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<tr>
<td>Norette Oilfield Services (2005) Inc</td>
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<td>Northern Lakes College - Slave Lake</td>
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<td>Northland Maintenance Inc.</td>
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<td>Noyen Construction Ltd</td>
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<td>O2 Site Safety Services Inc.</td>
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<tr>
<td>Oakcreek Golf &amp; Turf Inc.</td>
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<td>OnGaard Health and Safety Solutions Inc.</td>
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<td>Oxford Properties</td>
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<td>Paradise Trucking Ltd.</td>
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<td>Parkland County Peace Safety &amp; Environmental Training</td>
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<td>Peters Educational Services, Inc.</td>
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<td>Polytubes LP (Polytubes 2009 Inc.)</td>
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<td>Prestige HSE Inc.</td>
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<td>Professional Medical Associates Provincial Pole Specialists Inc.</td>
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<td>Purcell Enterprises Ltd.</td>
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<td>Redrock Camps Inc.</td>
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<td>R-G-P Contracting Ltd.</td>
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<td>Riteway Vacuum Service Rotating Right Inc.</td>
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<td>Safety in Motion</td>
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<tr>
<td>SAIT Polytechnic</td>
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<td>SDS Consulting Corp.</td>
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<td>Shaw Conference Centre</td>
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<td>Spartan Controls Ltd.</td>
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<td>St. John Ambulance</td>
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<td>Staples</td>
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<td>Strathcona County Transit</td>
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<td>Tim Johnson Loss Prevention Services</td>
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<td>Tolko Industries Ltd. - Athabasca</td>
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<td>W/Five Seismic Co Ltd.</td>
<td>Full Membership</td>
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<td>Wallace Oilfield Services Wenzel Downhole Tools Ltd.</td>
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<td>Westburne West, a Division of Rexel Canada Electrical Inc.</td>
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<td>Whitecourt Outdoor Ltd.</td>
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<td>Workers Compensation Board of Alberta</td>
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<td>Sharp Environmental 2000 Ltd.</td>
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Our Partners

Edmonton Oil Capital Kiwanis Club
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